

METROPOLITAN KNOXVILLE AIRPORT AUTHORITY

Minutes of the Finance, Personnel, and Insurance Committee

The Finance, Personnel, and Insurance Committee of the Board of Commissioners of the Metropolitan Knoxville Airport Authority met pursuant to notice at 10:00 a.m. on Wednesday, April 1, 2021, electronically.

Commissioner Charles Harr, Chairman of the Committee, presided and other members present in person or electronically were Julia Bentley, Joe Dawson, Jeff Smith, and Brian Simmons, Board Chairman, as an ex officio member of the Committee. Also attending were other members of the Board of Commissioners, Patrick Wilson, President of the Airport Authority, and Mark Mamantov, legal counsel, who acted as secretary at the request of the Chair. Members of the public were permitted to join the meeting electronically pursuant to instructions posted on the Airport Authority's website.

The Chair first asked for a motion for the Committee to agree that this Finance, Personnel, and Insurance Committee meeting be held electronically as it is necessary to protect the health, safety and welfare of the citizens of Tennessee. Ms. Bentley made the motion, and Mr. Simmons seconded the motion. The motion was then approved by a unanimous roll call vote of the members of the Committee.

The only order of business was to discuss the evaluation process for the President of the Airport Authority. First, at the request of Chairman Harr, Mr. Mamantov provided a history of the past practices used to evaluate the President, and Mr. Wilson provided input on the evaluation procedure. Then, discussion among the Committee ensued regarding the evaluation process. Finally, the Committee requested that Mr. Mamantov prepare a draft of an evaluation questionnaire based on past evaluation criteria and the job description of the President developed in 2018. The Committee requested that this information be adapted into the CEO evaluation form provided from a local hospital.

There being no further business to come before the meeting, it was, upon motion duly seconded and unanimously approved, adjourned at 10:54 a.m.


Acting Secretary