

**REQUEST FOR PROPOSALS
TECHNOLOGY MODERNIZATION – AUDIO-VISUAL AND PUBLIC
ADDRESS UPGRADES
MCGHEE TYSON AIRPORT
KNOXVILLE, TENNESSEE**

ADDENDUM NO. 1

To: All Plan Holders
Date: January 5, 2023
From: Metropolitan Knoxville Airport Authority
Michael N. Giles, CM, CPP / Procurement Manager
Suite I, 2055 Alcoa Highway
Alcoa, TN 37701
Phone 865-342-3042

This Addendum forms a part of the Contract Documents and modifies the original Request for Proposals advertised January 1, 2023. Bidders are to acknowledge receipt of this Addendum in the space provided on the Bid Form. **FAILURE TO ACKNOWLEDGE RECEIPT OF THIS ADDENDUM MAY SUBJECT THE BIDDER TO DISQUALIFICATION.**

This addendum contains 3 pages.

Item No. 1 – Drawings and Specifications
Notice (Advertisement)

Add the following after the third (3rd) sentence:

The drawing package and specifications can be requested by emailing Michael Giles with the company name, address, and point of contact email of the requesting company. A link to the files will be provided through Microsoft One Drive.

Item No. 2 – Proposal Due Date
Notice (Advertisement)

Revise the fourth (4th) sentence as follows:

The proposal must be submitted through email to **bids@tys.org** no later than **4:00 PM EST time on February 17th, 2023.**

Item No. 3 – Request for Information
Explanation by Addendum Only

Revise the third (3rd) sentence as follows:

All inquiries must be received before **4:30PM EST, January 27, 2023.**

Item No. 4 – Schedule for Selection
Schedule for Selection

Replace the provided schedule with the following:

Notice Dates	January 1- February 7, 2023
Mandatory Pre-Proposal Meeting	January 17, 2023, 4:30PM EST
Last Day for Submittal Questions	January 27, 2023, 1:00PM EST
Proposals Due	February 17, 2023
Legal Review / Contract Terms	February 13 – February 24, 2023
Board Approval of Contract	March 22, 2023
Contract Commencement	April 1, 2023

Item No. 5 – Evaluation Criteria
Evaluation Criteria

Replace the first (1st) sentence with the following:

The selection considers all documents submitted to the RFP and all other relevant information. Award of the RFP will be based on the following criteria:

1. (35 Points) AVC Qualifications
 - a. AVC Company Qualifications
 - b. AVC Team Qualifications
 - c. Past Like Performances
2. (25 Points) AVC Proposal and Design
 - a. Demonstrate a knowledge of the systems included in the Project and note any value add and/or value engineering
3. (20 Points) AVC Integration Plan
 - a. Outline a comprehensive plan for integration that demonstrates a course of action that does not disrupt the day-to-day operations of MKAA
4. (10 Points) AVC Project Price
 - a. Demonstrate best price for Project Cost as designed
 - b. Demonstrate any add/alt or value engineering for the Project
5. (10 Points) AVC Warranty & Service Plan
 - a. Outline the AVC's included Warranty and Service Plan
 - b. Outline and Price the requested options for extended warranty and service contracts

The committee's selection will be those Respondents which, in the committee's sole opinion, are best able to provide the services according to the MKAA's needs.

Item No. 6 – Request for Information
Request for Information

Revise the third (3rd) bullet under STEP 1 – READ THE SOLICITATION DOCUMENT & ASK QUESTIONS, IF ANY as follows:

- Questions should be emailed to the contact by 4:30PM EST January 27, 2023

END ADDENDUM NO. 1