

METROPOLITAN KNOXVILLE AIRPORT AUTHORITY

Minutes of the Administration and Finance Committee

The Administration and Finance Committee of the Metropolitan Knoxville Airport Authority met at the Airport Operations Center, located at 100 Cirrus Landing, Alcoa, Tennessee, pursuant to notice at 3:45 p.m. on Wednesday, January 24, 2024.

Commissioner Charlie Harr presided, and other members present were Howard Vogel and Brian Simmons, Board Chairman, as an ex officio member of the Committee. Also attending were Patrick Wilson, President of the Airport Authority; other members of the Airport Authority's staff; and Mark Mamantov, legal counsel, who acted as secretary at the request of the Chair.

The Chair noted that the minutes of the last meeting of the Administration and Finance Committee held on December 13, 2023, had been distributed with the agenda materials, and upon motion duly made and seconded, the minutes were approved by a unanimous voice vote.

The only order of business was the consideration of the contract for the Airport Authority's external auditors for the fiscal year ending June 30, 2024. Susan Beavers, a Principal with Coulter & Justus, P.C., had previously communicated to the Board an explanation of the process for management and staff rotation for the Airport Authority's audit. The proposed contract price is \$71,000, an increase of 6% from the previous year. Upon motion duly made and seconded, the Committee recommended to the Board the approval of the contract for the fiscal year ending June 30, 2024, with Coulter & Justus, P.C. by unanimous voice vote.

There being no further business to come before the meeting, it was, upon motion duly seconded and unanimously approved, adjourned at 3:49 p.m.



Acting Secretary