

METROPOLITAN KNOXVILLE AIRPORT AUTHORITY

Minutes of the Board of Commissioners

Date: January 22, 2025

Place: Henrietta Grant Board Room
McGhee Tyson Airport

The Board of Commissioners of the Metropolitan Knoxville Airport Authority met pursuant to notice at 4:01 p.m. on Wednesday, January 22, 2025, in the Henrietta Grant Board Room at McGhee Tyson Airport with the Board Chairman, Brian Simmons, presiding.

Roll call developed that Board members present, in addition to Chairman Simmons, were Ursula Bailey, Charlie Harr, Caryn Hawthorne, Wes Stowers and Howard Vogel. Immediately after roll call, Board member, Allison Page arrived. Also present were Patrick Wilson, President of the Airport Authority, and members of his staff; Mark Mamantov, legal counsel; Lauren Lowe, Managing Director of PFM Financial Advisors, LLC; and other visitors.

BUSINESS AGENDA

I. Announcements. Chairman Simmons welcomed back Commissioner Harr and thanked him for his engagement with the Board despite his recent absence from the Board. Chairman Simmons reminded those in attendance that a sign-up sheet was available for members of the audience who would like to address the Board of Commissioners as to an item on the agenda or speak during the public forum at the conclusion of the meeting.

II. Minutes. The minutes of the regular meeting of December 18, 2024, had been distributed with the agenda materials. Upon motion duly seconded, the minutes were approved as presented by a unanimous voice vote.

III. President's Report and Financial Report. President Wilson began with an overview of MKAA's strong finish to 2024 and highlighted various 2024 accomplishments, including airport construction projects, special community events hosted, and the addition of Avelo Airlines as the first new airline for MKAA since 2011. Notably, President Wilson announced that, as of the end of 2024, MKAA set twenty (20) consecutive monthly passenger activity records and had the highest operating revenue and highest net income in its history. President Wilson ended his report with a special recognition of Director of Public Safety Tom Aiken and his forty-five (45) years of service at the Airport.

IV. New Business.

A. Consideration of Approval of MKAA Air Service Incentives for New Allegiant Air Nonstop Service between Knoxville McGhee Tyson Airport and Washington Dulles International Airport (IAD). Jim Evans, Vice President of Marketing and Air Service Development, presented the terms of a new incentive for an Allegiant Air nonstop service between Knoxville McGhee Tyson Airport and Washington Dulles International Airport (IAD). The incentive would be for a one-year term and would include certain agreed-upon reimbursements and fee waivers. It was moved by Mr. Vogel, seconded by Mr. Harr, that the MKAA air service incentives be approved as presented, subject to the terms of a Memorandum of Agreement between MKAA and Allegiant Air. The motion was unanimously approved by a voice vote.

B. Consideration of Approval of MKAA Air Service Incentives for New Allegiant Air Nonstop Service between Knoxville McGhee Tyson Airport and Sarasota/Bradenton International Airport (SRQ). Jim Evans, Vice President of Marketing and Air Service Development, presented the terms of a

new incentive for an Allegiant Air nonstop service between Knoxville McGhee Tyson Airport and Sarasota/Bradenton International Airport (SRQ). The incentive would be for a one-year term and would include certain agreed-upon reimbursements and fee waivers. It was moved by Mr. Stowers, seconded by Mr. Vogel, that the MKAA air service incentives be approved as presented, subject to the terms of a Memorandum of Agreement between MKAA and Allegiant Air. The motion was unanimously approved by a voice vote.

C. Consideration of Approval of MKAA Air Service Incentives for New Allegiant Air Nonstop Service between Knoxville McGhee Tyson Airport and Gulf Shores International Airport (GUF). Jim Evans, Vice President of Marketing and Air Service Development, presented the terms of a new incentive for an Allegiant Air nonstop, seasonal service between Knoxville McGhee Tyson Airport and Gulf Shores International Airport (GUF). The incentive would be for a two-year term and would include certain agreed-upon reimbursements and fee waivers. It was moved by Ms. Bailey, seconded by Mr. Stowers, that the MKAA air service incentives be approved as presented, subject to the terms of a Memorandum of Agreement between MKAA and Allegiant Air. The motion was unanimously approved by a voice vote.

D. Consideration of Approval of Work Authorization Number 22-502Q to Gresham Smith for the Parking Garage Expansion Pedestrian and Vehicle Interaction Study at McGhee Tyson Airport. Bryan White, Vice President of Planning and Development, summarized traffic issues on the loop road due to passenger growth and explained the need for safety considerations in the next step of planning and constructing the canopy from the terminal to the garage. The proposed pedestrian and vehicle interaction study will look at pedestrian and vehicle trends to assist in the design of the canopy. It was moved by Mr. Vogel, seconded by Mr. Stowers, that Work Authorization Number 22-502Q to Gresham Smith in the not-to-exceed amount of \$200,000 for the parking garage expansion pedestrian and vehicle interaction study at McGhee Tyson Airport be approved as presented. The motion was unanimously approved by a voice vote.

E. Consideration of Approval of Work Authorization Number 24-513B to Gresham Smith for the Roadway Wayfinding Schematic Design at McGhee Tyson Airport. Bryan White then presented the proposed work authorization that would provide for additional and updated signage to help vehicles move through and exit the Airport campus. It was moved by Mr. Vogel, seconded by Mr. Stowers, that Work Authorization Number 22-513B to Gresham Smith in the amount of \$213,610 for the Roadway Wayfinding Schematic Design at McGhee Tyson Airport be approved as presented and that the FY 2025 ACIP be amended. The motion was unanimously approved by a voice vote.

F. Consideration of Award of a Purchase for a Dump Truck. Trey Meadows, Senior Director of Facilities, reported that the fleet replacement plan in the Airport Authority's capital improvement program included the purchase of a truck that would be a versatile addition to the fleet and replace a 1979 dump truck. It was moved by Mr. Stowers, seconded by Mr. Vogel, that the purchase of a dump truck from MHC Kenworth of Knoxville for \$136,559.04 along with a contingency of \$2,500 be approved as presented. The motion was unanimously approved by a voice vote.

G. Consideration of Approval of a Resolution Authorizing the Issuance of Not-To-Exceed \$38,800,000 in Aggregate Principal Amount of Subordinate Airport Revenue Bonds, Series 2025, to Finance Costs of Parking Facilities; Authorizing the Preparation, Execution and Delivery of a Trust Indenture, a Bond Purchase Agreement, a Remarketing Agreement, a Reimbursement Agreement and Related Fee Agreement and All Other Necessary Agreements and Documents with Respect to the Financing; Authorizing a Negotiated Sale of Such Bonds; Delegating Certain Authority to the Officers of the Issuer Relating to the Approval, Execution and Delivery of Documents Related to the Issuance of Such Bonds; Authorizing the Distribution, Execution, and Delivery of an Offering Circular with Respect Thereto; and Authorizing Certain Other Matters and All Necessary Actions with Respect to the Foregoing. After presentations by Lauren Lowe and Mark Mamantov explaining the purpose of the proposed resolution and the terms of the authorized financing, it was moved by Mr. Harr, seconded by Ms. Bailey, that a Resolution

Authorizing the Issuance of Not-To-Exceed \$38,800,000 in Aggregate Principal Amount of Subordinate Airport Revenue Bonds, Series 2025, to Finance Costs of Parking Facilities; Authorizing the Preparation, Execution and Delivery of a Trust Indenture, a Bond Purchase Agreement, a Remarketing Agreement, a Reimbursement Agreement and Related Fee Agreement and All Other Necessary Agreements and Documents with Respect to the Financing; Authorizing a Negotiated Sale of Such Bonds; Delegating Certain Authority to the Officers of the Issuer Relating to the Approval, Execution and Delivery of Documents Related to the Issuance of Such Bonds; Authorizing the Distribution, Execution, and Delivery of an Offering Circular with Respect Thereto; and Authorizing Certain Other Matters and All Necessary Actions with Respect to the Foregoing be approved as presented. The motion was unanimously approved by a voice vote.

V. Staff Report. Jim Evans, Vice President of Marketing and Air Service Development, presented to the Board a preliminary report of 2024, including statistics regarding year-over-year growth in airline passengers and a record setting 3.3 million passengers served in 2024.

VI. Public Forum. Chairman Simmons announced that the business agenda had been completed. One member of the public, Doug Colclasure of Oak Ridge, addressed the Board regarding the status of the airport plans in Oak Ridge and Rockwood.

VII. Adjournment. Thereupon, upon motion duly seconded and unanimously approved, the meeting was adjourned at 5:28 p.m.


Secretary

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