METROPOLITAN KNOXVILLE AIRPORT AUTHORITY

Minutes of the Board of Commissioners

Date: September 17, 2025

Place: Henrietta Grant Board Room
McGhee Tyson Airport

The Board of Commissioners of the Metropolitan Knoxville Airport Authority met pursuant to notice at 4:01 p.m. on Wednesday, September 17, 2025, in the Henrietta Grant Board Room at McGhee Tyson Airport (TYS) with the Board Chairman, Howard Vogel, presiding.

Roll call developed that Board members present, in addition to Chairman Vogel, were Ursula Bailey, Markus Chady, Charlie Harr, Caryn Hawthorne, Maribel Koella, Allison Page, and Wes Stowers. Also present were Patrick Wilson, President of the Airport Authority, and members of his staff; Mark Mamantov, legal counsel; and other visitors.

BUSINESS AGENDA

I. Announcements. Chairman Vogel reminded those in attendance that a sign-up sheet was available for members of the audience who would like to address the Board of Commissioners as to an item on the agenda or speak during the public forum at the conclusion of the meeting.

Mr. Vogel reported that the Commissioners had been provided with the charters for each Committee and explained that these charters are subject to annual review. He then invited comments or suggested revisions. No changes were proposed by the Commissioners.

II. Minutes. The minutes of the regular meeting of August 20, 2025, had been distributed with the agenda materials. Upon motion duly seconded, the minutes were approved as presented by a unanimous voice vote.

III. President's Report and Financial Report. President Wilson provided the Board with highlights of the activity report, project updates, and financial information that had been included with the agenda materials. He reported that the escalator replacement project is progressing, with the up escalator scheduled for completion by mid-October and the down escalator by early December.

President Wilson further announced that the executive team of the American Association of Airport Executives recently toured TYS and attended a University of Tennessee football game during the prior weekend. The football game also resulted in the arrival of more than 60 visiting aircraft at Knoxville Downtown Island Airport (DKX).

He also reported that Flight 37 of Honor Air is scheduled for September 24, 2025, and noted that Ms. Becky Huckaby, Vice President of Public Relations for the Airport Authority, will participate in this year's flight as an escort.

In addition, President Wilson announced that DKX will host the Oak Ridge National Laboratory Traveling Science Fair on October 3, 2025, and that the third annual "Hallowings" event will be held on October 19, 2025.

Finally, President Wilson requested that the agenda item relating to construction work for the additional board gate be deferred for consideration at a future meeting, which deferral was approved by the Board.

IV. New Business.

A. Consideration of Purchase of Property Located at 503 Link Drive. Dave Schroth, the Director of Properties and Risk Management at the Airport Authority, informed the Board that a residential home located at 503 Link Drive is near property owned by the Airport Authority and is important to the Airport Authority's future expansion and development. The lot is 0.60 acres, and the house on the lot is 4,360 square feet. The cost of the property is $800,000 plus closing costs. The purchase will be contingent on a property inspection, appraisal and title report. The staff further recommends that a contingency of $25,000 be made available at the President's discretion for property repairs. It was moved by Ms. Page, seconded by Ms. Koella, that the purchase of property located at 503 Link Drive be approved as presented. The motion was unanimously approved by a voice vote.

B. Consideration of Approval of Purchase for a Fleet Replacement Truck. Trey Meadows, the Senior Director of Facilities at the Airport Authority, reported that the proposed purchase is a 2025 Chevrolet Silverado 2500 equipped with a service body and liftgate. He noted that this acquisition is part of the fleet vehicle replacement program included in the Airport Authority's Capital Improvement Plan for the fiscal year ending June 30, 2026. The vehicle will be procured through the state contract with Wilson County Motors at a purchase price of $67,996.14, with an additional contingency of $2,500.00 to cover potential variations in associated fees such as delivery and transportation. It was moved by Mr. Stowers, seconded by Ms. Bailey, that the purchase of the truck be approved as presented. The motion was unanimously approved by a voice vote.

C. Consideration of Approval of Adoption Agreement to Implement Secure 2.0 Act Changes to the MKAA Retirement Plan, Known as the MissionSquare Retirement Governmental 457 Deferred Compensation Plan. Susan Gennoe, the Vice President of Finance at the Airport Authority, informed the Board that the Authority's retirement plan administrator has requested execution of a new adoption agreement in order to bring the plan into compliance with current tax laws and regulations. She explained that the majority of the changes are mandatory under the Secure 2.0 Act. Ms. Gennoe further noted that the material economic terms of the plan, including the Airport Authority's contribution levels, will remain unchanged. The plan amendments will take effect on January 1, 2026. It was moved by Ms. Bailey, seconded by Mr. Stowers, that the President be authorized to execute the adoption agreement as presented. The motion was unanimously approved by a voice vote.

V. Staff Reports. Mr. White updated the Board on the construction progress for the foundation of the new parking garage.

VI. Public Forum. Chairman Vogel announced that the business agenda had been completed and that there were no requests by individuals wishing to address the Board.

VII. Adjournment. Thereupon, upon motion duly seconded and unanimously approved, the meeting was adjourned at 4:24 p.m.

Secretary